

## JOB DESCRIPTION



<b>Job Title:</b>	OPEN Consultant for England, Scotland and Wales
<b>Department:</b>	OPEN
<b>Based at:</b>	CARE's Head Office in London, but working from home
<b>Hours:</b>	Part time – 14-21 hours/week
<b>Contract Type:</b>	Consultancy Contract

OPEN is an initiative of CARE, which seeks to enable churches to lift the silence that often surrounds the issues of crisis pregnancy, abortion, and other baby loss.

### Role Purpose:

- To develop and facilitate the work of OPEN in England, Scotland and Wales. This will be done by equipping churches to create an environment where these sensitive issues can be shared, and responded to, with grace and understanding.
- To offer and further develop resources which will enable churches to bring a compassionate, pastoral response.

### Specific Responsibilities:

- a) To raise awareness of the work of OPEN throughout England, Scotland and Wales.
- b) To develop and implement the strategy for post abortion and miscarriage support in churches
- c) To organise and facilitate post-abortion healing retreat weekends and miscarriage retreat days.
- d) To develop networking relationships through Bible colleges, churches, pregnancy advice centres, Christian exhibitions and conferences.
- e) To develop and facilitate online and in person pastoral training events
- f) To offer and further develop resources which will enable churches to bring a compassionate, pastoral response.
- g) To best achieve the above, a concentration on gaining opportunities to speak and offer OPEN presentations at ladies' groups, church events/services and exhibitions, is of key importance.

### General:

- a) To undertake such other duties as the line manager shall from time-to-time determine.
- b) To demonstrate the values and cultural aspirations of CARE in all work that is undertaken.
- c) To ensure due consideration is always given to our charitable aims and objectives and that this is demonstrated in all activities undertaken.

### Person specification

#### Character

As OPEN is an initiative of CARE, we expect each member of the wider team to embody Jesus' Golden Rule described in Matthew 22:37-38: "Love the Lord your God with all your heart and with all your soul and with all your mind." This is the first and greatest commandment. And the second is like it: "Love your neighbour as yourself."

As part of our personal discipleship, members of the CARE team will be accountable for how the fruit of the Holy Spirit in Galatians 5:22-23 impacts relationships, conduct, speech, behaviour, motivation, and goal setting.

This will mean you will:

- Place prayer and the spiritual wellbeing of yourself, colleagues, and others as a priority.
- Be willing to take responsibility for your own actions, those of your team, and not abdicate responsibility for appropriate decision making.
- Step in to help others where you see a need being unmet.
- See your role and work in the context of mission and God's calling on your life.
- Act with civility and integrity in all matters internal and external and avoid party political or denominational bias in carrying out work in and for OPEN.
- Be flexible and agile in working patterns and be willing to go the extra mile when necessary.
- Show grace and forgiveness when wronged and say sorry and ask for forgiveness when a mistake has been made.
- Be an active listener and take advice to make wise decisions.
- Be inclusive in respecting the value of each person whether they share the same beliefs, views, or positions or not.

### Essential Criteria

- Knowledge and passion for the issues surrounding abortion and crisis pregnancy.
- Good people skills and the ability to deal with others with integrity and diplomacy.
- Self-driven, ability to plan, organise, prioritise and co-ordinate workload
- Public speaking experience
- Good written communication skills
- Ability to promote ideas and vision
- A knowledge of the broad Christian community in England, Scotland and Wales
- Experience of working with a wide range of church denominations
- Strategic planning skills
- Inspired by the work of OPEN; supportive of, and in full agreement with, CARE's statement of faith

### Desirable Criteria

- Post abortion counselling training, or the willingness to undertake such training, which will be provided.
- IT skills